

<b>A) IMPROVE RISK &amp; OPPORTUNITY MANAGEMENT (“upside” or positive risk taking)</b>		ROM Strategy Rationale/outcome	Target Date	Lead Officer	Progress
A)1	Continually develop and improve risk & opportunity management tools & techniques and refer to them as appropriate in other corporate guidance, e.g. project management, health & safety, business planning	Proactively encourage opportunity taking (using ROM techniques) and minimisation of downside/negative risks	Ongoing	Jackie Algar	<u>Achieved</u> Continual development
A) 2	Provide ROM guidance for the Business Planning Framework & refresh as appropriate	To ensure that ROM is embedded in Business Planning	Ongoing	Jackie Algar	<u>Partially achieved</u> Affected by changes in how business planning is run, and the structure of the council. Work continues to address this.
<b>B) TO PROVIDE TRAINING FOR MEMBERS AND OFFICERS IN RISK &amp; OPPORTUNITY MANAGEMENT</b>		ROM Strategy Rationale/outcome	Target Date	Lead Officer	Progress
B)1	Offer training for managers as part of Leadership & Development Programme and provide access for staff via the ROM e-learning course	To improve the capacity of the organisation to practice ROM effectively	Ongoing	Jackie Algar	<u>Achieved</u>
B)2	ROM training sessions for Members at a meeting of each political party on the subject of ROM and reports/decision	To improve the capacity of the organisation to practice ROM effectively	July – October 2009	Jackie Algar	<u>Partially Achieved</u> Training offered to all political parties. Direct training provided to one political group to date. Cross party regular ROM practice at each Audit Committee

B)3	Facilitate ROM overview of Corporate Risk Register for Cabinet Members	To ensure Cabinet Members are aware of the identified corporate risks & opportunities and mitigating actions	May and November each year	Jackie Algar	<u>Achieved</u>
<b>C) ENHANCE LINKS WITH PARTNERS ON RISK &amp; OPPORTUNITY MANAGEMENT</b>		Rationale/outcome	Target Date	Lead Officer	Progress
C) 1	Establish regular contact meetings and identify joint approaches to classification, risk reporting, language surrounding risks and training.	To work better with partners to avoid duplication of effort & enhance successful outcomes	Bi monthly meetings with CYPT partners from May 09	Jackie Algar	<u>Partially Achieved</u> Increased risk assurance as part of CYPT through regular meetings with (joint council & Southdowns PCT) post of Head of Nursing & Governance.
C) 2	Facilitation of ROM workshop for Local Area Agreement targets shared between partners across the city. External consultants to facilitate & shared software system to record and monitor mitigation actions	To contribute towards successful city wide outcomes	December 09	Simon Newell, Jackie Algar	<u>Not Achieved</u> Session planned in October 2009 but cancelled. Not re-scheduled due to uncertainty of position for Local Area Agreements. Will be kept under review until resolved
<b>D) TO IMPROVE RISK REPORTING ARRANGEMENTS</b>		Rationale/outcome	Target Date	Lead Officer	Progress
D) 1	Fully utilise the new risk management software to enhance the council's ability to record risks, inform analysis, highlight areas and provide an overview of risks and opportunities, particularly for reporting to Audit Committee	To assist the Audit Committee to form an opinion on the effectiveness of the Risk Management & Internal Control environment	September 09	Jackie Algar	<u>Achieved</u>

**Appendix 1**

**Progress against the Risk & Opportunity Management (ROM) Programme 2009 - 2010**

D) 2	Include more project risks in the overall risk register system	Informs council risk overview & manage significant risks to projects, including those which are innovative or challenging	September 09	Various Officers	<u>Achieved</u>
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